



Connecting & Engaging.  
It's What We Do!

# Adult Education and Workforce Development Statewide Webinar

September 11, 2019

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INDIANA  
DEPARTMENT OF  
**WORKFORCE**  
DEVELOPMENT

# INDIANA ADULT EDUCATION

BASIC SKILLS. HIGH SCHOOL EQUIVALENCY. SHORT-TERM TRAINING. CERTIFICATIONS AND MORE.



“Just go for it! It's never too late to better yourself and your family. I'm 34 and I never thought I would have ever been able to attend college, but here I am, I'm doing it. It's never too late.”

—Heather West

## A Never Ending **STRUGGLE**

A single mother of two living in government housing, Heather West, was struggling. Left on her own to care for her two children after their father's incarceration, she grew tired of the struggle.



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Heather West

"I was sick of struggling and living off of government assistance," says West, "seven years is long enough. It's time for a change."

West knew that in order to provide a better life for herself and her children, she would need to get her High School Equivalency (HSE). After beginning classes at A.K. Smith Area Career Center's Adult

Education Program in Michigan City, West began to see more for her future beyond earning her HSE.

"I've always struggled with learning problems, and have always doubted myself, but now I have the confidence to continue my education," said West. As a recent graduate of A.K Smith Area Career Center's Adult Education Program, West achieved her goal of getting her HSE.



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LaPorte Co. Career & Technical Education  
A. K. Smith Career Center

"The best part of the program was me passing my HSE on the first try," says West, "it was also nice to have the support I need to go to college."

West has decided to continue her education. After earning her HSE, she began working with WorkOne staff to register for a phlebotomy training program at Ivy Tech.

"I have signed up to receive my certificate in phlebotomy. I have also decided to attend Ivy Tech. The possibilities are endless. If it wasn't for this program, I couldn't have bettered mine or my children's lives. It helps so many mothers, fathers, children, and families. So, thank you, for everything," said West.

## A Never Ending STRUGGLE



Heather  
West



# INDIANA ADULT EDUCATION

BASIC SKILLS. HIGH SCHOOL EQUIVALENCY. SHORT-TERM TRAINING. CERTIFICATIONS AND MORE.

## HIP GATEWAY TO WORK



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“Indiana is at the onset of a jobs explosion! In the next 10 years, we expect to need some 1 million workers to fill jobs. Gateway to Work is part of the Healthy Indiana Plan that helps connect HIP members with job training, education or help finding the right job or volunteer activity. Whether you’re looking for a job or place to volunteer, a better-paying job or new skills, Gateway to Work can help.”

Find Opportunities  
to Work, Learn,  
and Serve





**Gateway to Work  
&  
Adult Education  
September 11, 2019**





# Overview

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- Gateway to Work is part of the Healthy Indiana Plan, but only some members are required to participate.
- Goal of improving physical and mental health and the individual's overall financial stability and well-being.
- Provides resources and connections to help members
  - Gain work or improve employment
  - Further their education
  - Increase community involvement

# Exemptions

*Definitions online at [HIP.IN.gov/Gateway to Work](http://HIP.IN.gov/Gateway to Work) or members can call their health plan to discuss*



- Caregiver of a dependent child under 7 years old
- Caregiver of a disabled dependent
- Homeless
- Illness (Certified) or incapacity (Temporary)
- Institutionalized
- Kinship caregiver of an abused or neglected child
- Medically frail
- Pregnant
- Recently incarcerated
- Student (half or full-time)
- Substance use disorder
- Age 60 years and older
- TANF or SNAP recipient
- Other possible exemptions will be reviewed for good cause on an individual basis

# SUD Related Exemptions



- ❖ MCE can automatically add exemption based on claims.
- ❖ Prior Approval and/or referral is not enough. Must receive a covered treatment.
- ❖ *Covered Treatments*
  - Individual & group counseling
  - Inpatient treatment
  - Residential treatment
  - Intensive outpatient treatment
  - Partial hospitalization
  - Medication-assisted treatments (for opioid treatment only)

# Exempt Members Should...

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- ❖ *VERIFY THAT EXEMPTION HAS BEEN ADDED BY CALLING MCE*
- ❖ Are not required to do anything for months in this status.
- ❖ Can participate if they would like.
- ❖ If short term exemption, should make plans for future reporting.



# Reporting Members

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- ❖ HIP members who do not meet an exemption or are already working will be required to do qualifying activities.
- ❖ Hours are self-reported and no documentation is required
- ❖ Members can log their own hours online or report via telephone to MCE.
- ❖ All GTW participants earned credit for January – June of 2019. Must report hours for July – December 2019



# GTW: Hours Phase

## Program Phase In:

- Started January 2019 with *Zero* required hour per month
- Required hours incrementally increasing over 18 months for all members

2019		2020		2021
1/1/2019-6/30/2019	7/1/2019-9/30/2019	10/1/2019-12/31/2019	1/1/2020-6/30/2020	7/1/2020-ongoing
0 hours	20 hrs/month	40 hrs/month	60 hrs/month	80 hrs/month



# Reporting Members Should...

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- ❖ Utilize web site to learn more about the Gateway to Work program.
- ❖ Take an assessment on-line or by calling health plan. (no log-in required to participate).
- ❖ Pick activity/combination of activities and report those via FSSA benefit portal or by calling their health plan.



# Qualifying Activities

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## “Work”

- Employment (subsidized or unsubsidized)
- Job search activities
- Education related to employment (on-the-job training)

## “Serve”

- Community service/public service
- Volunteer work
- Caregiving services

## “Learn”

- High School Equivalency (HSE)
- Adult education
- Post-secondary
- General education
- Job skills training
- Vocation education or training
- English as a second language education

# HIP.in.gov (click on Gateway to Work)



A screenshot of the HIP Gateway To Work website homepage. The page has an orange header with the "IN.gov" logo, the "GATEWAY TO WORK" logo, and the text "HIP Gateway To Work". A "MENU" icon is in the top right. The main content area features the "HiP HEALTHY INDIANA PLAN" logo and the title "HIP Gateway To Work". Below the title is a paragraph: "Indiana is at the onset of a jobs explosion! In the next 10 years, we expect to need some 1 million workers to fill jobs. Gateway to Work is part of the Healthy Indiana Plan that helps connect HIP members with job training, education or help finding the right job or volunteer activity. Whether you're looking for a job or place to volunteer, a better-paying job or new skills, Gateway to Work can help." A white box on the right contains a clock icon, the text "Log My Hours", and a teal button labeled "Click Here to Report Hours". The bottom of the page has four colored navigation buttons: "Where Do I Start?" (teal), "Learn About Gateway to Work" (green), "Find Opportunities to Work, Learn, and Serve" (orange), and "Help From Your Health Plan" (grey).

# FSSA Benefit Portal



The screenshot shows the homepage of the FSSA Benefits Portal. At the top left is the FSA logo (Indiana Family & Social Service Administration). To the right are links for "LOGIN/REGISTER", "CONTACT US", and "NAVIGATOR". The main heading is "WELCOME TO THE FSSA BENEFITS PORTAL" with the subtext "Apply for SNAP, Cash Assistance, Health Coverage, or check the status of your case". Below this are two orange buttons: "APPLY FOR SNAP AND/OR CASH ASSISTANCE ONLINE" and "APPLY FOR HEALTH COVERAGE ONLINE". A white button labeled "GO TO GATEWAY TO WORK" is circled in orange. To its right is a "CASE INFORMATION" button. The background features a photograph of five children holding hands and running in a field at sunset. The footer reads "Indiana Family and Social Service Administration".

The screenshot shows the "Day Hours Summary" page. At the top left is a "MENU" icon, and at the top right is the FSA logo. The page title is "Day Hours Summary". Below the title is a section for "My Monthly Summary" with the following details: "Month: June", "Entered Hours: 98", and "Required Hours: 80". Below this is a section for "Add Hours Day View" with three input fields: "Enter the Date: \*" with a date picker icon and the placeholder "MM/DD/YYYY"; "Enter Hours: \*" with the example "Ex: 8"; and "Select Category: \*" with a dropdown menu showing "Category".

# Member Communications

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- ❖ **Emails**
- ❖ **Postcards**
- ❖ **Eligibility Notices**
- ❖ **Health Plan Letters**
- ❖ **Monthly Status** – Gateway to Work status is included on monthly Power Account status – since March
- ❖ **Digital Advertising**

# Member Communications



## Postcard

### GATEWAY TO WORK

In the next 10 years, we will need more than 1 million Hoosiers to fill jobs. Gateway to Work helps connect HIP members with job training, education or volunteer activities and can even help them find the right job. Whether you're looking for a job or place to volunteer, a better-paying job or new skills, Gateway to Work can help.



### Indiana is experiencing a jobs explosion!

HIP can help you work, learn or serve!



To help Indiana build a **healthy workforce**, the Gateway to Work program will require HIP members, with some exceptions, to work, go to school, volunteer or participate in other qualifying activities.

- Starting in 2019, Gateway to Work participation requirements will begin. After a six-month phase-in period, requirements will gradually increase to 20 hours per week by mid-2020.
- Gateway to Work will help refer members to available jobs, job training programs, educational opportunities or other community engagement opportunities. Members can receive case management services, gain access to job readiness support, receive assistance with their job search and link to volunteer and educational opportunities.
- HIP members will receive more information on Gateway to Work, including whether or not the requirement applies to them, by the end of this year.



# How to report hours



## DO YOU NEED TO REPORT?

Gateway to Work is a part of the Healthy Indiana Plan. Starting in July, some HIP members are required to report Gateway to Work activities to keep HIP benefits. Are you one of them?

**GATEWAY TO WORK**  
HEALTHY INDIANA PLAN

WORK | LEARN | SERVE

**HiP**  
HEALTHY INDIANA PLAN



## DO YOU NEED TO REPORT?

**GATEWAY TO WORK**  
HEALTHY INDIANA PLAN

### HOW DO I KNOW I NEED TO REPORT AND WHEN?

Starting in July, some HIP members are required to report **GATEWAY TO WORK** activities to keep HIP benefits. Are you one of them? And do you know how?

### REQUIRED HOURS

The number of hours required per month under Gateway to Work will gradually increase until mid 2020.

2019	Jan - Feb	8 Hours / Month
	Jul - Aug	28 Hours / Month
	Nov - Dec	28 Hours / Month
2020	Jan - Feb	28 Hours / Month
	Jul - August	28 Hours / Month

### GATEWAY TO WORK STATUS DESIGNATIONS

**REPORTING**  
⚠️ You are required to participate in Gateway to Work to keep your HIP benefits. Starting in July, you will need to perform at least 20 hours of qualifying activities per month and report them at [FSSABenefits.IN.gov](https://FSSABenefits.IN.gov) or by calling your health plan.

**REPORTING MET**  
✅ You already work at least 20 hours per week. You do not need to do anything new for Gateway to Work unless you report a change in employment to FSSA.

**EXEMPT**  
✅ You meet an exemption for Gateway to Work and are not required to participate for the months you are exempt. However, you can still participate and use Gateway to Work resources if you want.

### REPORTING MY HOURS

To report your hours, members have the following options:

- ONLINE REPORTING TOOL**  
Report your hours using a computer or smartphone.
- PHONE REPORTING**  
Members can also call their health plan to report their hours.

[Visit \[www.FSSA.IN.gov/FSSA/Gateway\]\(https://www.FSSA.IN.gov/FSSA/Gateway\) to learn more and fill out an assessment online. You can also view resources and learn how to contact your health plan to get started with Gateway to Work!](https://www.FSSA.IN.gov/FSSA/Gateway)

[Go to \[FSSABenefits.IN.gov\]\(https://FSSABenefits.IN.gov\), and create your new account to start reporting your hours.](https://FSSABenefits.IN.gov)

**GETTING HELP FROM YOUR HEALTH PLAN**

For more information about Gateway to Work or to report your hours, you can contact your health plan by phone.

If you don't know your health plan, please call 877-DET-IMP-8.

**Anthem**  
844-429-9623

**CareSource**  
844-542-2603

**mhs**  
877-647-4848

**MDwise**  
800-356-1204



# Help for Members

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- ❖ MCE (Anthem, CareSource, MDWise, MHS)
  - General member questions
  - Exemption notification and/or requests
  - Good Cause exemption requests
  - Reporting hours
  - Assistance and referrals
  
- ❖ Gateway to Work Unit
  - Eligibility Issues & Good Cause reviews
  - General process questions
  - At-Risk/suspend members support (beginning in Nov.)

# Pre-suspension Support

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- ❖ Outreach in Oct, Nov & December
- ❖ Pre-Suspension Activities
  - Online or paper versions
  - Credit for 1 month of hours
- ❖ Exemptions can over-ride suspension

*Reminder – members is suspended effective Jan. 1, 2020, not terminated. Can re-activate within 3 business days and provide retro coverage as medically necessary*

# How to Help with Outreach

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- ❖ Register with GTW to provide volunteer activities, access to computers, etc.
- ❖ HIP.IN.gov
  - General program brochures
  - Key terms brochures and posters
  - Infographic about enrolling in HIP
  - Order form for FREE materials
  - Sign up as a HIP Stakeholder

# Contact Information

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**Elizabeth Crist Darby,  
Gateway to Work Director**

**317-233-5621**

**[Elizabeth.darby@fssa.in.gov](mailto:Elizabeth.darby@fssa.in.gov)**

**General questions: [FSSA.GatewayToWork@fssa.in.gov](mailto:FSSA.GatewayToWork@fssa.in.gov)**



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## KEIHIN



KEIHIN

400 West New  
Road  
Greenfield

Photos by Natalie Reuter



8677 Logo Athletic  
Ct., Indianapolis



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## Workforce Training

Creating jobs and changing lives.



1255 Roosevelt  
Avenue  
Indianapolis



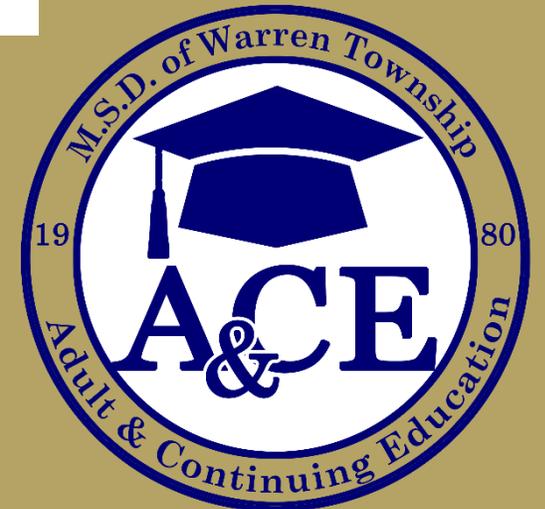
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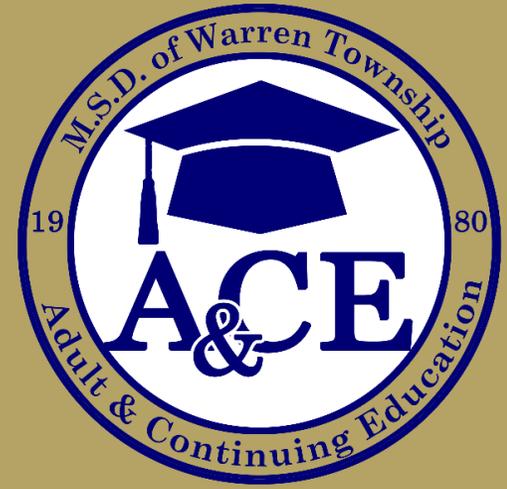


# Workforce Education Initiatives (WEI)





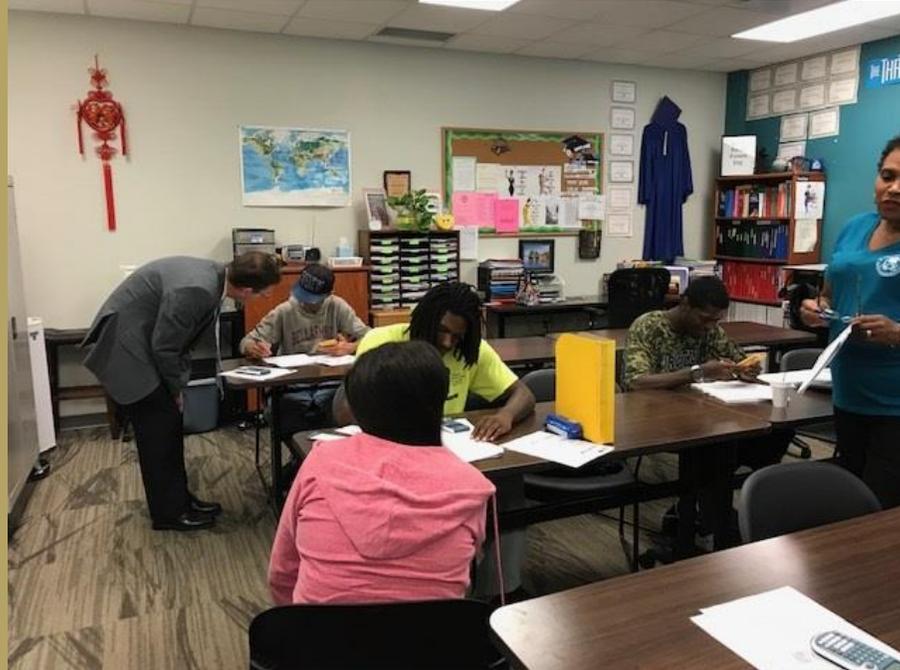
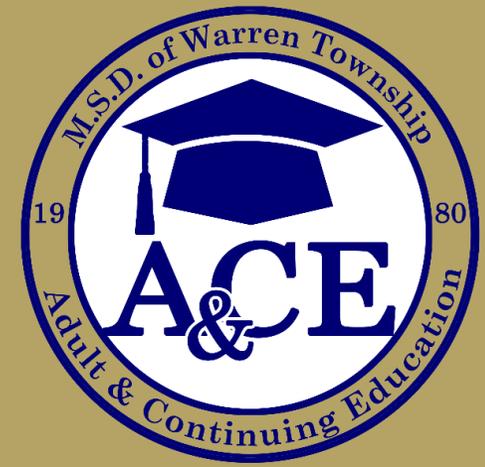
# WEI Keihin, N.A.





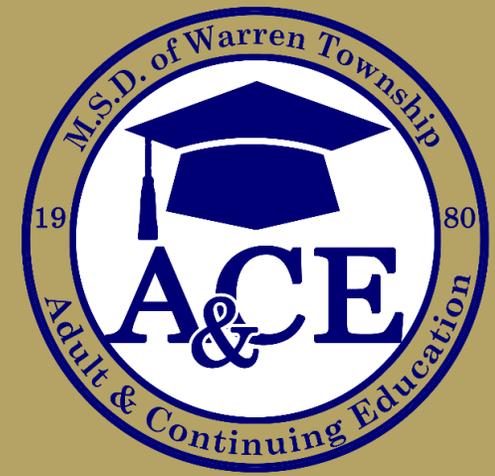
# WEI

## RecycleForce & Keys to Work





# WEI Adidas INDY





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“Sign-in/Sign-out Sheets”  
*Actual Student*  
Signatures

## ATTENDANCE LOGS

Sign-in | Learning Activity Logs

*“Sign-in and learning activity logs shall be completed on a daily basis.”*

DWD Policy 2013-07

Adult Education Program Standards

Indiana Adult Education Teachers' Manual

“Sign-in/Sign-out Sheets”



# INDIANA ADULT EDUCATION

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## “Sign-in/Sign-out Sheets”

*Minimum Requirements* | Sign-in/Sign-Out Sheets

Name of Class

Date | Class Times

Space for ACTUAL Student Signatures

Space for student to write in times when he/she entered and left class

### *Optional*

Teacher's Name

Preprinted form with student names for readability

## ATTENDANCE LOGS

### Sign-in | Learning Activity Logs

*“Sign-in and learning activity logs shall be completed on a daily basis.”*

*DWD Policy 2013-07*

Adult Education Program Standards

*Indiana Adult Education Teachers' Manual*

*“Sign-in/Sign-out Sheets”*



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## Program INCOME

Workforce Innovation and Opportunity Act (WIOA), Title II – Adult Education and Family Literacy Act (AEFLA)

Workforce Innovation and Opportunity Act (WIOA), Title II – Adult Education and Family Literacy Act (AEFLA)

Local providers charging fees to participants must use the generated program income for **allowable costs** under AEFLA, including expanding available resources for adult education, workplace literacy, English language acquisition, and adult basic and secondary education.

Fees established by local programs must be necessary and reasonable and must not impose a barrier to the participation of disadvantaged persons in the adult education program.



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## Program INCOME

DWD Policy 2015-12  
Adult Education Funding  
Policy

Programs choosing to charge fees must **reinvest** the funds in the adult education program before requesting additional grant money for the same activity in accordance with 34 CFR 80.21 (f). Additionally, all income from fees must be spent during the same program year. DWD requires programs to report fees and how these funds were reinvested.

Any fees charged may not be applied towards Maintenance of Effort requirements.



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## Program INCOME

DWD Policy 2015-12  
Adult Education Funding  
Policy

DWD requires programs that charge fees to establish a fee policy that –

- ▶ Addresses fee requirements and exceptions;
- ▶ Contains a schedule for fee payments;
- ▶ Creates standards that address how fees will not **impose barriers** to the student.

Programs **must** disclose any associated fees to students prior to orientation.



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DWD Policy 2017-14  
Distance Education

## Distance Education Policy

Workforce Innovation and  
Opportunity Act (WIOA), Title II –  
Adult Education and Family  
Literacy Act (AEFLA)

Programs must provide documentation of proxy contact hours.

*Clock-time | Teacher Verification | Learner Mastery Models*

- ▶ Retain a “representative sample” of student work (e.g., homework packets) completed through distance education. It is not necessary to retain every assignment.
- ▶ Ensure there is sufficient detail entered on the distance learning log to outline the assignment completed. Include dates and times (proxy hours) on the log. A space for teacher and student signatures on the log provides further documentation.

<https://www.in.gov/dwd/files/AE%20Distance%20Education%20Policy.pdf>



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# Indiana ADULT EDUCATION

Basic Skills. High School Equivalency. Short-term Training. Certifications and More.

## Mid-Year Incentive

Achieving  
Performance  
Outcomes

## REQUIREMENTS

Grantees will receive a **mid-year performance incentive** for achieving 50 percent on NRS Table 4, Column I, by **12.31.19**.



# Indiana ADULT EDUCATION



Vincennes  
University  
2019 HSE  
Graduation

Basic Skills. High School Equivalency. Short-term Training. Certifications and More.

## REQUIREMENTS

Grantees will receive a **mid-year performance incentive** for 15 percent of ABE adult education enrollments attaining an HSE on NRS Table 4, Column E, by **12.31.19.**

# Mid-Year Incentive

# INDIANA ADULT EDUCATION

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# TABE



# 11 & 12

New Maximum

*Allowable  
Testing Times*

MATH LEVEL	PART 1 Testing Times	PART 2 Testing Times
E (EASY)	65 minutes	
M (MEDIUM)	55 minutes	10 minutes
D (DIFFICULT)	35 minutes	30 minutes
A (ADVANCED)	30 minutes	35 minutes

TABE 11 & 12 Maximum Allowable Testing Times approved by the National Reporting System (NRS) 7.19.19

# INDIANA ADULT EDUCATION

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# TABE



# 11 & 12

New Maximum

*Allowable  
Testing Times*

READING LEVEL	PART 1 Testing Times	PART 2 Testing Times
E (EASY)	50 minutes	50 minutes
M (MEDIUM)	50 minutes	50 minutes
D (DIFFICULT)	50 minutes	50 minutes
A (ADVANCED)	50 minutes	50 minutes

TABE 11 & 12 Maximum Allowable Testing Times approved by the National Reporting System (NRS) 7.19.19

# INDIANA ADULT EDUCATION

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TABE



11 & 12

New Maximum

*Allowable  
Testing Times*

LANGUAGE LEVEL	Testing Times
E (EASY)	55 minutes
M (MEDIUM)	55 minutes
D (DIFFICULT)	55 minutes
A (ADVANCED)	55 minutes

TABE 11 & 12 Maximum Allowable Testing Times approved by the National Reporting System (NRS) 7.19.19

# INDIANA ADULT EDUCATION

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# TABE



# 11 & 12

New Maximum

*Allowable  
Testing Times*

LOCATOR TEST	Testing Times
Reading	35 minutes
Language	20 minutes
Math	10 minutes (Part I) 10 minutes (Part 2)

TABE 11 & 12 Maximum Allowable Testing Times approved by the National Reporting System (NRS) 7.19.19

# NRS State Table 4 – 2019-2020

9-9-19

Date Printed: 9/9/2019 7:53 AM

**Table 4 - Measurable Skill Gains (MSG) by Entry Level**

School All Programs

Term: 20192020

Audit Calc and Manual

Enter the number of participants for each category listed, total attendance hours, number achieving at least one educational functioning level gain, number who attain a secondary school diploma or its recognized equivalent, and periods of participation outcomes.

First Period of Participation									All Periods of Participation			
Entering Educational Functioning Level	Number of Participants	Total Number of Participants Excluded from MSG Performance	Total Attendance Hours for All Participants	Number who Achieved at least one educational functioning level gain	Number who Attained a secondary school diploma or its recognized equivalent	Number Separated Before Achieving Measurable Skill Gains	Number Remaining in Program Without Measurable Skill Gains	Percentage Achieving Measurable Skill Gains	Total Number of Periods of Participation	Total Number of Periods of Participation in which Participants achieved at least one educational functional level gain	Total Number of Periods of Participation in which second school diploma or its recognized equivalent was attained	Percentage of Periods of Participation With Measurable Skill Gains
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)
ABE Level 1	274	0	8775	56	0	1	217	20.44%	277	56	0	20.22%
ABE Level 2	1883	0	64700	512	38	0	1333	29.21%	1894	553	38	29.2%
ABE Level 3	2275	0	84647	640	180	2	1453	36.04%	2281	821	180	35.99%
ABE Level 4	1150	0	48505	257	152	1	740	35.57%	1153	409	152	35.47%
ABE Level 5	197	0	9011	30	25	0	142	27.92%	197	55	25	27.92%
ABE Level 6	63	0	1403	0	50	0	13	79.37%	63	50	50	79.37%
ABE Total	5842	0	217041	1495	445	4	3898	33.21%	5865	1944	445	33.15%
ELL Level 1	583	0	15526	88	0	0	495	15.09%	583	88	0	15.09%
ELL Level 2	334	0	8597	55	0	0	279	16.47%	334	55	0	16.47%
ELL Level 3	371	0	9356	63	1	0	307	17.25%	371	64	1	17.25%
ELL Level 4	357	0	8853	47	1	0	309	13.45%	357	48	1	13.45%
ELL Level 5	276	0	7021	27	2	0	247	10.51%	276	29	2	10.51%
ELL Level 6	37	0	745	0	0	0	37	0%	37	0	0	0%
ELL Total	1958	0	50098	280	4	0	1674	14.5%	1958	284	4	14.5%
Grand Total	7800	0	267139	1775	449	4	5572	28.51%	7823	2228	449	28.48%

# NRS State Table 4 – 2018-2019

9-9-19

Date Printed: 9/9/2019 7:51 AM

**Table 4 - Measurable Skill Gains (MSG) by Entry Level**

School All Programs

Term: 20182019

Audit Calc and Manual

Enter the number of participants for each category listed, total attendance hours, number achieving at least one educational functioning level gain, number who attain a secondary school diploma or its recognized equivalent, and periods of participation outcomes.

First Period of Participation									All Periods of Participation			
Entering Educational Functioning Level	Number of Participants	Total Number of Participants Excluded from MSG Performance	Total Attendance Hours for All Participants	Number who Achieved at least one educational functioning level gain	Number who Attained a secondary school diploma or its recognized equivalent	Number Separated Before Achieving Measurable Skill Gains	Number Remaining in Program Without Measurable Skill Gains	Percentage Achieving Measurable Skill Gains	Total Number of Periods of Participation	Total Number of Periods of Participation in which Participants achieved at least one educational functional level gain	Total Number of Periods of Participation in which second school diploma or its recognized equivalent was attained	Percentage of Periods of Participation With Measurable Skill Gains
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)
ABE Level 1	1039	0	102702	630	40	293	76	64.49%	1147	738	40	64.34%
ABE Level 2	6688	3	599876	3365	874	2039	410	63.38%	7031	4438	874	63.12%
ABE Level 3	7352	2	549088	2857	2304	1842	349	70.2%	7526	5276	2304	70.1%
ABE Level 4	3463	0	225990	1358	1246	704	155	75.19%	3522	2648	1246	75.18%
ABE Level 5	559	0	35686	203	194	133	29	71.02%	563	401	194	71.23%
ABE Level 6	230	0	9998	27	185	17	1	92.17%	231	213	185	92.21%
ABE Total	19331	5	1523340	8440	4843	5028	1020	68.71%	20020	13714	4843	68.5%
ELL Level 1	2176	1	164465	1299	1	758	118	59.74%	2209	1306	1	59.12%
ELL Level 2	903	0	76717	614	2	259	28	68.22%	915	619	2	67.65%
ELL Level 3	1000	0	88444	642	0	326	32	64.2%	1006	644	0	64.02%
ELL Level 4	740	1	64201	473	2	234	31	64.19%	759	478	2	62.98%
ELL Level 5	519	0	38099	225	6	229	59	44.51%	527	232	6	44.02%
ELL Level 6	68	0	4469	20	0	29	19	29.41%	68	20	0	29.41%
ELL Total	5406	2	436395	3273	11	1835	287	60.75%	5484	3299	11	60.16%
Grand Total	24737	7	1959735	11713	4854	6863	1307	66.97%	25504	17013	4854	66.71%



# INDIANA ADULT EDUCATION

BASIC SKILLS. HIGH SCHOOL EQUIVALENCY. SHORT-TERM TRAINING. CERTIFICATIONS AND MORE.

## NRS TABLE 4 Highlights | *Indiana*

### 2018-2019

Enrollment	24,737
MSGs	66.97%
HSEs	4,854
Separation	27.74%

### 2017-2018

Enrollment	26,370	- 1,633
MSGs	63.78	+ 3.19
HSEs	4,989	- 135
Separation	32.37%	+ 4.63



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# INDIANA ADULT EDUCATION

BASIC SKILLS. HIGH SCHOOL EQUIVALENCY. SHORT-TERM TRAINING. CERTIFICATIONS AND MORE.

Number  
HSE Diplomas



TEST  
ASSESSING  
SECONDARY  
COMPLETION

5,371 (Includes Walk-ins)

2017-2018

5,469

-98



\* Data as of 9.9.19

Reported by DRC | TASC



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BASIC SKILLS. HIGH SCHOOL EQUIVALENCY. SHORT-TERM TRAINING. CERTIFICATIONS AND MORE.

Number  
HSE Diplomas



TEST  
ASSESSING  
SECONDARY  
COMPLETION

5,371 (Includes Walk-ins)

\* Data as of 9.9.19

Reported by DRC | TASC

2018-2019

Percentage Passed  
all Five Subtests

79.24%

2.02% Percentage  
Point Increase  
from 2017-2018





# INDIANA ADULT EDUCATION

BASIC SKILLS. HIGH SCHOOL EQUIVALENCY. SHORT-TERM TRAINING. CERTIFICATIONS AND MORE.

## Pass Rate HSE Diplomas



TEST  
ASSESSING  
SECONDARY  
COMPLETION

- Each Subtest
- 331 Honors Diplomas

### Percentage of Test Takers Passing Each Subtest

Reading	90.78%
Writing	91.71%
Mathematics	80.76%
Science	91.14%
Social Studies	94.25%

\* Data as of 9.9.19 Includes Walk-ins  
Reported by DRC | TASC



# Indiana ADULT EDUCATION

Basic Skills. High School Equivalency. Short-term Training. Certifications and More.

Adult Education –

## Employer Reimbursement Grant

The **Indiana Department of Workforce Development** (DWD) will make funds available through adult education for partnerships between educational entities serving adults and employers to help minimize the costs incurred to –

- 1) Help employees earn their High School Equivalency (HSE) or
- 2) Help employees for whom English is not their native language – English language learners (ELLs) – acquire English language skills.



# Indiana ADULT EDUCATION

Basic Skills. High School Equivalency. Short-term Training. Certifications and More.

Each partnership can be reimbursed up to \$1,000 for approved expenses for each participant that the partnership can demonstrate –

- 1) Earned an HSE or
- 2) Achieved two ELL level gains as demonstrated through pre- and post-testing using ELL assessment (TABE Clas-E).

Approved partnership expenses *not* already covered by Workforce Education Initiative (WEI) funding through WIOA, Title II – AEFLA, may be reimbursed up to \$1,000 per participant for the following costs –

- 1) Teacher salaries;
- 2) Curriculum and instructional materials;
- 3) HSE testing fees; and
- 4) Administrative costs up to 10%.

Adult Education –

**Employer**  
Reimbursement  
Grant



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# Indiana ADULT EDUCATION

Basic Skills. High School Equivalency. Short-term Training. Certifications and More.

Approved partnerships currently receiving WIOA Title II funding must use (WEI) funding first before using Employer Reimbursement funds.

All reimbursements are subject to the approval of DWD. Costs submitted must be documented and submitted to DWD prior to reimbursement.

**Applications available**

See 9.6.19 DWD email

## Employer Reimbursement Grant

Send all questions concerning the Employer Reimbursement Grant to [adulted@dwd.in.gov](mailto:adulted@dwd.in.gov). Answers to all frequently asked questions will be posted to the Indiana Adult Education website – <https://www.in.gov/dwd/adulted.htm>



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# INDIANA ADULT EDUCATION

BASIC SKILLS. HIGH SCHOOL EQUIVALENCY. SHORT-TERM TRAINING. CERTIFICATIONS AND MORE.

REMINDER

## PY 2019-2020 GRANT INFORMATION

Your Grants Team is available to respond to any questions –

- Scott Mills [smills1@dwd.in.gov](mailto:smills1@dwd.in.gov) 317.864.2248
- Donna Lovelady [dlovelady@dwd.in.gov](mailto:dlovelady@dwd.in.gov) 317.233.9902



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# INDIANA ADULT EDUCATION

BASIC SKILLS. HIGH SCHOOL EQUIVALENCY. SHORT-TERM TRAINING. CERTIFICATIONS AND MORE.

Professional Development

# NEXT

# STEPS

## Moving Forward

2019-2020



## Professional Development Next PDF Meeting

December 6, 2019 – 10 a.m. – 3 p.m. – *Shepherd Community Center* - 4107 E. Washington Street, Indianapolis, IN 46201

February 21, 2020 – 10 a.m. – 3 p.m. – *Ivy Tech Fairbanks Building*, Room 168, Lawrence Campus, 9301 E. 59th Street, Indianapolis, IN 46216



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# INDIANA ADULT EDUCATION

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## New Workforce Initiative Coordinator for Adult Education

Roy Melton

[rmelton@dwd.in.gov](mailto:rmelton@dwd.in.gov)

765.413.2216

1 OVER  
MILLION  
JOBS

NEEDED IN THE  
NEXT 10 YEARS

A light blue silhouette of the state of Indiana is shown on the right side of the slide. Inside the silhouette, there is a bar chart with three bars of increasing height. The text "1 OVER MILLION JOBS" is positioned above the bars, and "NEEDED IN THE NEXT 10 YEARS" is positioned below them.

# Indiana ADULT EDUCATION

Basic Skills. High School Equivalency. Short-term Training. Certifications and More.

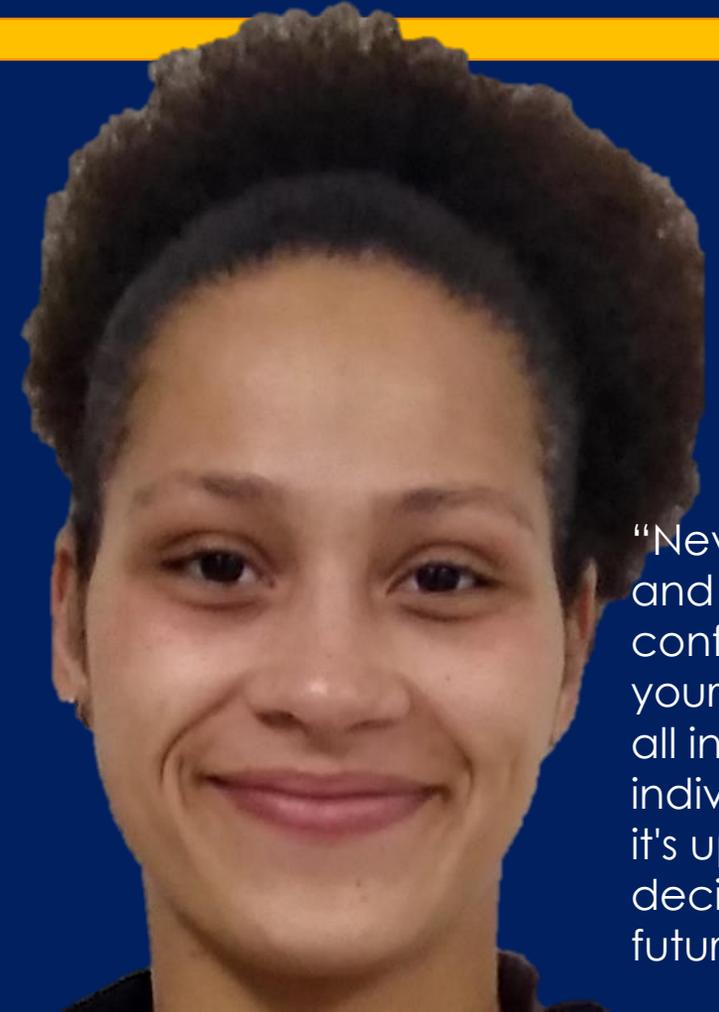
## ► Integrated Education & Training

IELCE | Short-term Training | Certifications

11 IELCE certifications and 219 IET certifications

4 pending applications

IET Enrollment	3,076	58% goal
IELCE Enrollment	93	16% goal
Still Enrolled	618	
Dropped	398	16.19%
Completions	2,060	83.81%
Certifications	1,562	75.83%



LuVennia  
Oliver |  
A.K. Smith  
Career  
Center

“Never give up and have confidence in yourself. We are all intelligent individuals and it's up to us to decide our future.”

# Indiana ADULT EDUCATION

Basic Skills. High School Equivalency. Short-term Training. Certifications and More.

## Workforce Education Initiative

178 WEI certifications

2 pending applications

WEI monthly data report  
statewide enrollments –

WEI Enrollments 1,169 **19% of the goal**



The HSE  
class at  
Westminster  
celebrates  
student  
achievements.  
MSW Warren Township  
Adult Education



Photo by Natalie Reuter



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Work **IN**  
amplifyAE.org

# WorkIndiana

## Updates

Statewide

Brin Sisco  
Training and System Administrator  
Department Of Workforce Development  
10 N. Senate Avenue  
Indianapolis, IN 46204  
317.234.4278 [BSisco@dwd.in.gov](mailto:BSisco@dwd.in.gov)

STATEWIDE	Goal	To-Date
Enrollment	1,800	1,778
Enrollment Rate	---	90%
Still Enrolled	---	67
Completers	1,440	1511
Completion Rate	80%	88.31%
Dropped	---	200
Dropped Rate	Below 10%	11%
Certifications issued	1,065	1222
Certification Rate	74%	80.87%
Employment	640	693
Employment Rate	60%	45.86%



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# InTERS

ADULT EDUCATION UPDATES,  
TRAININGS

Matt Crites

[mcrites@dwd.in.gov](mailto:mcrites@dwd.in.gov)

Brin Sisco

[bsisco@dwd.in.gov](mailto:bsisco@dwd.in.gov)

ABE

Log-in to the Indiana Student Data Reporting Client

User ID:

Password:

Ok Cancel

**Indiana Student Data Reporting Client**

Version: 1.0.10.1914  
App Date: 20170202

# IAACE NOTES

- **COABE's Capital Hill Day is on September 24<sup>th</sup>**
  - **Send us your stories (new & old), press releases, photos and/or related information & we'll represent our state programs in Washington D.C.**
- **#AEFL Week is September 22-28 and we also are looking for stories! #IAACE**

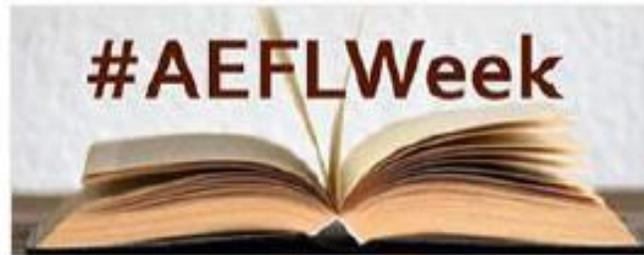
**CAPITOL HILL DAY**

**COABE**  
Center on Adult, Family & Community Education

*Inspiring educators so adults succeed and communities thrive*



**#AEFLWeek**



**Adult Education & Family Literacy Week**

September 22 – 28, 2019

# IAACE NOTES

Did you get your last IAACE Newsletter?  
Where do you fit?

It is now easier than ever to join a committee!

VISIT <https://iaace.com/committee-sign-up/>

 <p>Advocacy with Rob Moore</p>	 <p>Communications WITH CAROLINE Committee Goals Increase Lead Acquisition Reach Target Audience Build Brand Join today!</p>	 <p>Membership WITH CYNTHIA Join today! We are looking for ways to increase membership benefits and keep you in the know!</p>	 <p>BACK TO THE FUTURE 2020 CONFERENCE T design contest for conference lo www.iaace.com/f</p>	 <p>INNOVATION TRAINING www.iaace.com/f</p>
<p><b>Advocacy</b> Advocacy Committee: Rob Moore, Chair Advocacy is essential to Adult Education, and IAACE has a Sign in to select</p>	<p><b>Communications Committee</b> • Communication Committee: Caroline Sign in to select</p>	<p><b>Membership Committee</b> • Membership Committee: Cynthia Warner-Lewis Sign in to select</p>	<p><b>Conference Committee</b> • Conference Committee: Laura Smart &amp; Jennifer Sign in to select</p>	<p><b>Employer Engagement Committee</b> Employer Engagement Sign in to select</p>



IAACE  
9801 Fall Creek Rd #151  
Indianapolis, IN 46256  
[iaace2@gmail.com](mailto:iaace2@gmail.com)  
317-721-9365



# IAACE NOTES

## IAACE 2020 Conference News:

**Wednesday, April 22 –Friday April 25, 2020**

- Back to the Future is our theme
- Logo Design Challenge for you and your students, see website for details. Deadline is tomorrow, September 12<sup>th</sup>!
- Visit our website [iaace.com](http://iaace.com) or email Jenn at [director@iaace.com](mailto:director@iaace.com) for all the details.



SAVE  
THE  
DATE

Indiana adult  
education  
and continuing education

**CONFERENCE**  
**APRIL 22-24, 2020**



# IAACE NOTES

## Professional Development Opportunities:



- Pro Literacy Conference, September 25-28
- AAACE 2019 Conference Oct. 8-11, 2019 St. Louis
- 2019 COABE Virtual Conference on October 29<sup>th</sup> & 30<sup>th</sup>
- Families Learning Conference Nov. 4-6, 2019 Louisville, KY

See all your options at:

<https://iaace.com/calendar-of-events/>



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Connecting & Engaging.  
It's What We Do!

Next Adult Education &  
Workforce Development  
Statewide Webinar

10.9.19

10 to 11:30 a.m. ET

INDIANA  
ADULT EDUCATION 